

DPC Patient Roster

Use the DPC Patient Roster Template to assemble your patients. All fields are required. File header definitions:

1. NPI means individual provider (MD, DO, PA, NP) national provider identifier.
2. MBI means Medicare Beneficiary Identifier.
3. firstname means the legal first name of the Medicare beneficiary
4. lastname means the legal last name of the Medicare beneficiary, including any suffix.
A **suffix** in a **name** is any part of the **name** that comes after the last **name**, such as Junior (Jr.), Senior (Sr.), I, II, III, IV, etc.
5. gender means f for female and m for male
6. dob means data of birth in format YYYY-MM-dd for example 1967-03-20 for March 20, 1967

Do not change the file format of the template file. It is required to be tab-delimited text file.

Save your file name as: aco_dpcattestation_v1_yyyyMMddhhmmss.tab

aco – your assigned ID by Health Endeavors

yyyy – full year such as 2020 or 2021

MM – month 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11 or 12

dd – day such as 03 or 15

hh – hour in 2 digits

mm – in 2 digits

ss – in 2 digits

Example file name: A123_dpcattestation_v1_20201118080101.tab

Remit file on your SFTP account. See SFTP Process PDF to setup your account.



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